

## MINUTES

Jack Francioni, President called the meeting to order at 4:10 p.m.

### ROLLCALL

Members Present: Jack Francioni, Rosemary Guidotti, Graig Stephens, Anne Trebino and Maggie Campa

Members Excused: None

Others Present: Gary Staab, FACMPE Interim CEO, David Martinez, Administrator, Cassandra Russo, Director of Clinic Operations, Brent Green, C.P.A., Rick Jackson and Celia Firme, Acting District Recording Secretary.

PLEDGE OF ALLEGIANCE – Jack led the Pledge of Allegiance.

PRESIDENT'S WELCOME – Jack welcomed everyone to the meeting.

MISSION STATEMENT – Rosemary read the mission statement.

APPROVAL OF MINUTES ACTION – The Board approved the minutes for the Regular Board Meeting on November 15, 2018. Rosemary moved that the minutes be accepted as mailed. Graig 2<sup>nd</sup> the motion, all Board Members were in favor with 5 - 0 vote.

PUBLIC COMMENT – None

ANNUAL AUDIT REPORT - JWT & Associates, LLP, Certified Public Accountants - Rick Jackson, C.P.A. partner presented the Audited Financial Statements for FYE June 30, 2018.

TREASURER'S REPORT – Brent presented the Financial Statements for review for Operating Entities and the District for December 2018.

SECURITY AND DISASTER PREPAREDNESS REPORT – Celia reported to the Board that Eden Valley will be holding a water outage drill to coincide with the water heater project. Celia is working with Cassie as they develop their security and disaster policies and procedures. Celia will be assisting the clinic when they hold their first disaster drill in February.

EDEN VALLEY OPERATIONS REPORT – David reported that the dietary department received an award from the Monterey County Board of Supervisors for having little to no deficiencies over the last 10 years. Eden Valley was one of three recipients to receive this award. As of January 2019, Eden Valley has revised its admission policy to attract more Medicare patients from the hospitals. David had his first Water Management Committee meeting with the Public Works department from the city. The Water Management Committee meeting is a new state requirement. The water heater project is still moving forward but the new install date has been pushed to March. The Medi-Cal rates will be increasing which will cause Eden Valley to have to increase the private pay rates. Falls have dropped by 50% due to increased staff training and anticipation of patient needs.

SOLEDAD MEDICAL CLINIC REPORT – Cassie reported that the clinic has had two surveyor visits

between December and January. Both visits went well but the clinic did receive a few recommendations which Cassie has implemented. Cassie is working on increasing employee education and as a result is having regular staff in services to go over new and improved policies and procedures. The clinic has implemented a peer review group in which the doctors, Cassie and Gary are auditing the charts of the mid-level providers and providing feedback to them. Cassie reported that the clinic had their first quality assurance meeting and will continue to have them quarterly.

**WOMEN'S HEALTH CENTER** – Gary reported that we are expecting to break ground on the new women's health building sometime in March. Once we break ground the clinic will lose significant parking space. Gary is working on getting an MOU with the school District for staff to park in their parking lot to free up space for the clinic patients. The new timeline that the building is expected to be completed is Thanksgiving 2019. Gary has started on getting the modular building out to bid.

**DISTRICT** – The board reviewed and approved the appointed 2019 District Officers. The by-laws will be reviewed at the next board meeting. Gary is planning on having Eden Valley's 25<sup>th</sup> anniversary celebration in May or during the summer.

**CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9, 54957, 37606 AND SECTION 32106** – The board members went into closed session.

**BOARD RE-CONVENES INTO OPEN SESSION** – No action was taken.

**REGULAR MEETING SCHEDULE** - The board reviewed the 2019 regular Board meeting schedule. Gary made the following recommendations which the Board agreed to: the May meeting be moved to 23<sup>rd</sup>, the August meeting be moved to the 22<sup>nd</sup> and the October meeting be moved to the 24<sup>th</sup>.

**ADJOURNMENT TO THE NEXT MEETING** – The Board will reconvene on Thursday, February 28, 2019 for a Regular District Board Meeting –at 4:00p.m. Mr. Francioni adjourned the meeting @ 6:30p.m.