

MINUTES

SPECIAL NOTE

Due to COVID-19 precautions this meeting was held via telephone conference call in compliance with California Governor Gavin Newsom executive order N-29-20.

Graig Stephens, President, called the meeting to order at 4:00 p.m.

ROLLCALL

Members Present: Graig Stephens, Jack Francioni, Rosemary Guidotti, Maggie Campa

Members Excused: Anne Trebino

Others Present: Gary Staab, FACMPE Interim CEO, David Martinez, Administrator, Cassandra Russo, Director of Clinic Operations, Brent Green, C.P.A., Ida Lopez Chan, Consultant and Sophie Piña, District Recording Secretary.

PLEDGE OF ALLEGIANCE – Graig led the Pledge of Allegiance.

MISSION STATEMENT – Rosemary read the Mission Statement.

PRESIDENT’S WELCOME – Graig welcomed everyone to the meeting.

PUBLIC COMMENT – None

APPROVAL OF MINUTES ACTION – Rosemary moved that the board approve the minutes as mailed from the regular board meeting on May 28, 2020. Maggie 2nd the motion all board members were in favor and motion was approved with a unanimous 4-0 vote.

TREASURERS REPORT - Brent presented the Financial Statements for review for Operating Entities and the District for May 2020. Celia reported to the board on the CARES act stimulus payments & expenses. As of today we have spent \$116,000 on COVID and PPE supplies. Year to date for Eden Valley we have spent \$44,000 and year to date for the Soledad Medical Clinic we have spent \$71,000. Gary reported that we received a check in the amount of \$49,000 in late May specifically for Administering COVID testing. This would be to reimburse the clinic for staff time performing COVID testing.

EDEN VALLEY OPERATIONS REPORT – David reported that the mandated report was approved by the state. Eden Valley has gone through all the baseline testing for all employees and residents and all tests have come back negative. We will be doing testing every month. We did have one employee test positive prior to the baseline testing. Since then that employee has been cleared by the county. We are expecting the state to come to the facility anytime after July 1, 2020. They will be making sure we are following the mitigation plan. David and Charisma will be meeting with the Director of Nurses at Mee Memorial Hospital Rebecca Grabeal to see how we can mutually assist each other. The activity department arranged to have a Father’s Day drive by parade. Families and some members of the police department attended the drive by. Fifteen residents participated. We continue to practice social distancing and family visitations with residents continue remotely. Residents are enjoying and prefer facetime communication with their loved ones. Celia applied for a grant which funded us to be able to purchase 6 Apple I-pads with cases for the residents to use.

SOLEDAD MEDICAL CLINIC REPORT - Cassie reported to the board that the mobile carts have been ordered. Plexy glass barriers have been installed at the nurse's stations. All employees are screened every day. The health department is encouraging only to test if symptoms are present for the staff. Patient flow is getting back to normal. Our numbers are coming back up. The clinic staff continue to practice social distancing. Clinic hours have been cut back to 30 hours per week for non-providers. July 1st Cassie is looking to bring back all staff. The clinic has been performing a lot of COVID tests and the surge has started. We are doing between 100-150 tests per week and there have been more positive cases. The clinic is still open on Saturdays from 8am-2pm. The clinic has been providing educational handouts in English and Spanish to the patients who have been tested for COVID to educate them on sanitation, and masks.

DISTRICT – Gary reported to the board that he has not heard back from the bank yet regarding the paperwork for the bank loan. Gary updated the board on the Women's Center. The base paint coat on the outside has been completed. On Tuesday all inside work came to a halt. Everyone left the jobsite to get tested for COVID. A new set of workers will come in to complete their job while the others wait for their test results. We do not anticipate a major setback. We are still anticipating the opening to be early September. The mammogram machine is looking to get installed around the 15th of July the install date is right on track. Pauline reported the results of the Special Fundraising Campaign. We were able to raise \$6,900.00. Gary reported to the board that we purchased a new medical tent for the clinic. The tent should be up by next week to replace the current red tent. The long-range plan is by September we should have purchased two more tents that will hold 8 exam rooms, the tents will come with lights and heaters and we plan on installing heppa filters and an air conditioning system. Gary reported to the board that the property insurance quote went up 27% for the year.

BOARD REGULAR MEETING CALENDAR - Gary reminded the board that we will not have a meeting in July unless needed for special reasons.

CEO PERFORMANCE APPRAISAL PROCESS DISCUSSION – Gary shared with the board that LAFCO has a format evaluation and appraisal form in which you can make note of your goals and expectations. He would like to use their document as a template to put together a form for our own use. Ida along with the help of Gary, Graig, & Rosemary will brainstorm ideas to get this template completed.

RESOLUTION NO. 2020-04 CALLING 2020 GENERAL ELECTION FOR SOLEDAD COMMUNITY HEALTH CARE DISTRICT CONSOLIDATION OF ELECTION WITH STATEWIDE GENERAL ELECTION, PUBLICATION OF NOTICE OF ELECTION BY SECRETARY ADOPTED JUNE 25, 2020 – The board reviewed and discussed the three candidates that are up for election this year. Rosemary moved that the board accept Graig Stephens, Maggie Campa, and Rosemary Guidotti as running candidates for the upcoming 2020 General Election. All board members were in favor and motion was approved with a 4-0 vote.

ADJOURNMENT TO THE NEXT MEETING – The Board will reconvene on Thursday, August 27, 2020 for a Regular District Board Meeting –at 4:00p.m. Mr. Stephens adjourned the meeting @ 5:05p.m.